



September 18, 2023

RINGETTE NEW BRUNSWICK U19A Head Coach Call Out

2023-2024 HIGH PERFORMANCE HEAD COACH SELECTION AND CANDIDATE INFORMATION PACKAGE

Ringette NB is seeking enthusiastic, experienced, and self-motivated candidates with high personal and professional standards to act as Head Coach for Team NB at the 2023 Eastern Canadian Ringette Championships.

We are looking for coaches for the following teams:

- **U19A**

The Head Coach will be responsible for working with Ringette New Brunswick to plan and organize the 2023-2024 Team NB. The teams and staff will be a part of RNB's High Performance Program.

To be a Coach for our Team NB, you must have the following certifications:

- (U19A) Competition Introduction Certified

The Coach must also have all additional Ringette NB required certifications.

The ideal candidates will have a proven track record, a strong work ethic and relevant experience with ringette at major regional and/or national competitions. RNB is aware that COVID-19 has limited those opportunities over the past few seasons and will consider Community and previous HP coaching experience.

Applicants must also be a member in good standing with Ringette NB. The selected Head Coach will work closely with athletes, other team staff members, families, Ringette NB committees and staff, event personnel, and other Ringette NB high performance team members. The successful candidate must possess excellent interpersonal and communication skills. This volunteer position requires extensive evening and weekend work, and travel will be required. There is an expectation that the successful candidate will prioritize their Team NB role over other coaching roles they may have.

Applicants interested in being a Head Coach must meet the following minimum requirements to apply and submit a completed application package.
Applicants who do not meet the minimum criteria or who do not submit a completed application package, as outlined below, will not be selected for an interview.

Ringette NB would like to thank all candidates for their interest. We will only be contacting those selected for an interview.



Team NB 2023-2024 is an integral part of RNB's High Performance Program

ESSENTIAL QUALIFICATIONS

EASTERN CANADIAN CHAMPIONSHIPS

- The head coach must be Competition-Introduction Certified or on track (prepared) to meet the required certification requirements to be complete and certified before January 31, 2023. The Rest of the bench staff must be Competition-Introduction trained.
- Courses to complete:
 - 1- Make Ethical Decision
 - 2- Coach initiation in sport
- Coaches must complete the following performance planning certification:
 - Making Headway in Sport
 - Respect in Sport for Activity Leaders
 - Coach Association of Canada Safe Sport Training
- At least three years of coaching experience at/or a combination of:
 - Head coach at community level
 - RNB HP Ringette Program
 - Eastern Canadian Ringette Championships

ASSET QUALIFICATIONS

- Experience in a Head Coach role;
- Experience in leading a sports program; and
- Competition Development Trained or Certified in Ringette, Registered to take the Competition Development

HEAD COACH RESPONSIBILITIES

- Complete all relevant coach certification requirements;
- Follow and adhere to the RNB HP Guidelines;
- Work with Ringette NB HP program and staff
- Support with the application, interview and selection process of Assistant Coaches and any other additional team staff;
- Plan and attend all selection and training camps, pre- tournaments and other team related events and activities;
- Serve as a positive role model, maintain the highest standards both on and off the bench;
- Uphold the Ringette NB Values and the Coach Code of Conduct;
- Work with the Team NB evaluator group on the evaluations and release of athletes through the Team NB selection process;
- Select athletes to Team NB in collaboration with the NB HP evaluating group.
- Submit a Yearly Training Plan for your season to our Technical

Director: ringettenb.technical@gmail.com

APPLICATION PACKAGE

All interested applicants should submit the following items to **Ringette NB by Thursday, September 28, 11:59PM**. Please include your NCCP number on all documents.

1. Resume: Including all sports, coaching and leadership experiences. *You are responsible for collecting and submitting this information; any previous applications submitted to RNB will not be used.*
2. Cover letter: Should one page maximum and include why you feel you are a good fit for the Team NB 2023-24, what attributes you bring and how you plan to run a successful program. If you do not currently meet coach certification requirements, your plan for certification should be included.
3. Team NB 2023-24 Program Plan (your vision): Program outline from September 2023 to April 2024, complete with Periodized Training Plan for the year 2023-2024
4. Two (2) reference letters submitted from the reference directly to RNB Technical Director, Rene Savoie, at RingetteNB.Technical@gmail.com.
 - One from your local ringette association
 - One from a current/previous (within the past 3 years) coaching staff member

The application package should be submitted to RingetteNB.Technical@gmail.com with the subject "2023-24 Team NB Head Coach Application: Team Applying for, Your Name, NCCP Number."

INTERVIEW AND SELECTION PROCESS

Shortlisted candidates will be offered an interview.

The interview will take place virtually and consist of the following members.

- Ringette NB Technical Director
- Ringette NB Executive Director
- Member(s) of RNB's HP Committee and/or Board.

The interview will consist of a standard set of questions, questions regarding the Coach's application package and any follow-up questions from the Interview Committee. Before completing an interview, candidates will be asked to sign an Information Release Request, providing Ringette NB permission to contact their references and relevant ringette and sports community members. Candidates may be asked to provide additional references at the request of the Interview Panel.

The successful candidate will be required to complete the following before their appointment will be finalized and announced:

- Sign a volunteer agreement.
- Complete a Criminal Record Check; and
- Show a valid Driver's License.

Successful Applicants must meet the following criteria by January 31, 2023

- Complete Competition Development Course for Ringette
- Complete Competition Development Portfolio and Evaluation
- Yearly Training Plan before October 1, 2023

