

**DESCRIPTION:**

We are looking for a Director of Coaching to join our team and guide our organization forward to develop and deliver programming to advance the competency skills and results of member athletes and coaches.

**ABOUT US:**

Ringette NB looks to continually promote both Ringette and personal excellence for each athlete that fosters a lifelong love of the game in a caring, respectful, and supportive environment.

Ringette New Brunswick (RNB) is a non-profit, volunteer-centered- organization managed by a dedicated Board of Directors. At RNB, we take great pride in being a sport leader in delivering creative, community & competitive programming for all levels of ringette.

Our membership includes 9 local associations, 5 High Performance (HP) teams, 2 University teams, and a National Ringette League (NRL) team, with a total membership of 1,500. We embrace diversity, inclusion, equity, and accessibility throughout all levels of the organization and value True Sport.

**JOB OVERVIEW:**

1. **POSITION TITLE**

Director of Coaching

1. **REPORTING STRUCTURE**

The Director of Coaching reports directly to the Executive Director

1. **RESPONSIBILITIES:**

* Develop and implement a strategy for developing and mentoring coaches
* Develop a coaching manual available through the RNB website containing mock practice plans, practice drills, game strategies, and guidance for new coaches at all levels (Community & HP)
* Develop and implement goalie-specific clinics to be hosted throughout NB
* Implement a plan for the province to provide direction for development programs such as learning to skate and recreational programming
* Assist local associations to adopt a recruiting strategy
* Ensure that all coaches on the benches have concussion training
* Responsible for working with Board of Directors and appropriate members for tournaments and camps, player development program, and player retention program.
* Communicate with Coaches creating virtual meetings or sending valuable information electronically on a monthly basis
* Establish effective player selection process for use during tryouts for all including Community teams,

1. **REQUIREMENTS:**

* Strong bilingual verbal, written and interpersonal communication skills (English and French)
* Excellent organizational and time management skills
* Ability to plan training seminars, prepare proposals, conduct surveys, develop and plan regional and provincial programs, and analyze and resolve varying sport issues
* Ability to establish and maintain effective working relationships with all levels of professional staff, partners and stakeholders.
* Ability to travel within New Brunswick as required

**5**. **PAYROLL AND BENEFITS**

* 1 year term, with possibility of extension(s) to discretion of RNB Executive Director and/or RNB board
* Work from home position
* Flexible hours. Some evenings and weekends are required
* Salary Range - $6000-$8000- Annually

If the above sounds like you, please submit your resume & cover letter to [rnb.executivedirector@gmail.com](mailto:rnb.executivedirector@gmail.com%20) by end of day on April ,18 2025

*NOTE*: Only those applicants selected for an interview will be contacted